



<p><b><u>JOB DESCRIPTION</u></b>  <b>CONTRACTUAL POSITION</b></p>	
<p><b>JOB TITLE:</b> School Social Worker</p>	
<p><b>JOB SUMMARY:</b></p> <p>The School Social Worker assists students with academic learning by providing strategic services that identify and address the social-emotional-environmental issues that interfere with the educational process. Works with parents/guardians, teachers, school Principal/Principal's designee, and community based resources. Further, the incumbent implements strategies that promote students' positive school adjustment.</p>	
<p><b>REPORTS TO:</b></p>	<p>Senior School Social Worker</p>
<p><b>SUPERVISION GIVEN TO:</b></p>	<p>N/A</p>
<p><b>DUTIES AND RESPONSIBILITIES:</b></p> <ul style="list-style-type: none"> <li>• Identifies and assesses academic problems through analysis of factors impinging on student adjustment including factors in the home, school and community.</li> <li>• Serves as a liaison between families and the school to positively promote collaborative processes in educational planning for students by encouraging parent/guardian participation in the school setting.</li> <li>• Completes psychosocial assessments to assist in the determination of special education services.</li> <li>• Determines and implements appropriate therapeutic strategies to effect changes in behavioural – social interactions of students and their families.</li> <li>• Provides parent/guardian educational workshops on identified issues related to child development, stress reduction, discipline and safety, and teacher/parent/student communication.</li> <li>• Collaborates with school staff and other school system personnel in implementing strategies to promote student learning.</li> <li>• Participate as members of multi-disciplinary teams, and other school based teams to develop interventions for promoting student' academic success.</li> <li>• Serves on both school based and system-wide committees to address educational issues, adjustment problems, safety issues, and program development for students.</li> <li>• Provides crisis intervention services.</li> <li>• Provides social work case management for students and families.</li> <li>• Provides staff consultation on behavioral-emotional-environmental issues affecting student participation in the learning process.</li> </ul>	



- Conducts staff development on issues related to social-emotional-environmental factors that impact learning.
- Develops programs to address parent/guardian participation in the school and student engagement in the educational process.
- Conducts classroom meetings, psycho-educational social skills groups, and classroom presentations on identified areas of concern for the students.
- Maintains required clinical records and submits appropriate documents for statistical reports with adherence to program standards in school social work.
- Conducts home visits related to establishing communication and positive connections between the parent/guardian and school setting around identified issues.
- Conducts risk assessments on referred students.
- Conducts functional behavior assessments on identified students.

**KNOWLEDGE, SKILLS AND ABILITIES:**

**KNOWLEDGE:**

- Required knowledge and skills
- Have considerable knowledge of the principles and practices of Social Work.

**SKILLS AND ABILITIES**

- Possess the ability to work collaboratively with people.
- Excellent written and verbal communication skills

**MINIMUM EXPERIENCE AND TRAINING:**

- A Bachelor of Science Degree in Social Work from an accredited University.
- Experience in the education system
- At least two (2) years and/or any equivalent combination of training and experience.