

Application for employment as Teacher I (Primary) checklist

In order for person's Application for Employment to be considered complete and therefore eligible, the following documents are required: -

Updated Curriculum Vitae

Signed and dated application form

Birth Certificate (Polymer):-

NOTE: If the Birth Certificate does not carry a First Name or the name stated on the Birth Certificate is incorrect in any way, an Affidavit must be attached

Marriage Certificate (Polymer) (If applicable)

Affidavit pertaining to any omission of name from Birth Certificate or any other legal documents

Deed Poll/Legal Documents pertaining to any change/omission of name

Documentation showing proof of citizenship (if not born in Trinidad and Tobago)

Legible and clearly printed copies of Academic Certificates

Two (2) references with contact information (non-teachers and must be less than six months)

Certificate of Character (receipt accepted)

Teacher's registration number (receipt accepted)

APPLICANTS ARE ADVISED:-

- that detailed information as it pertains to the office advertised should be clearly outlined in the Curriculum Vitae and attached;
- to ensure a VALID telephone number, postal address and email contact are provided for your references;
- legible and clear copies of all supporting certificates/documents must be submitted with the application;

EDUCATION SKILLS & SPECIALISED TECHNIQUES:

1. Five (5) CXC subjects General Proficiency Level - Grades I, II or III (Grade III from 1998) (including English Language, Mathematics, and a Science subject.)

Or

General Certificate of Education (GCE) – Grade A, B or C (including English Language, Mathematics, and a Science subject.)

AND

2. Certification in teaching as evidenced by the possession of a Teacher's Diploma or equivalent Bachelor of Education Degrees as approved by the Chief Personnel Officer as follows:

University of Trinidad and Tobago

- Bachelor of Education (B.Ed.) with specialization in:
 - Primary
 - Early Childhood Care Education (ECCE)
 - Special Needs Education

Catholic Religious Education Development Institute (CREDI)

- Bachelor of Education Degree (Primary)

The University of the West Indies (The UWI)

- Bachelor of Education in Early Childhood Care Education (ECCE)
- Bachelor of Education Degree (Primary)

UWI Roytec in collaboration with the University of New Brunswick

- Bachelor of Education for Primary School Teacher (General)

University of Southern Caribbean (USC)

- Bachelor of Science in Elementary Education

- that all copies must be legible and clearly printed; and
- to check regularly for updates on the Division of Education, Research and Technology website at the link **<https://theadert.gov.tt>**